

# NOTES

**Meeting:** SOUTH WEST WILTSHIRE COMMUNITY AREA TRANSPORT  
GROUP (CATG)

**Place:** Dinton Village Hall, Bratch Lane, Dinton SP3 5EB

**Date:** 2 November 2015

**Start Time:** 13.00

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Please direct any enquiries on these notes to:

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## South West Wiltshire Community Area Transport Group (CATG) DRAFT Meeting Notes 2 November 2015

**Attendees:** Cllr Tony Deane, Cllr Jose Green, Cllr George Jeans, Cllr Bridget Wayman, William Holmes (Fovant Parish Council), John Wigg (Zeals Parish Council), Phil Matthew (Wilton Town Council), Sheila Shepperd (Barford St Martin Parish Council), Robin Garran (Alveston Parish Council), Richard Mitchell (Tollard Royal Parish Council), Nicky Jones (Fovant Parish Council), Roger Little (West Tisbury Parish Council), Claire Churchill, Sally Armitage (Netherhampton Parish Council), Tim Woolford (Client Area Manager, South, Local Highways, Wiltshire Council), Spencer Drinkwater (Principal Transport Planner), Lisa Moore (Democratic Support Officer), Julie Wharton (Transport Engineer) and Karen Wheller (Business Support Officer)

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	Item	Update	Actions and recommendations	Priority 1= high 2= medium 3= low	Who
1.	<b>Apologies</b>	Apologies from: <ul style="list-style-type: none"> <li>• Cllr Peter Edge</li> <li>• Mrs S. Harry, Clerk to Donhead St Andrew &amp; Tisbury PC</li> <li>• Mrs AC Purves, Town Clerk, Wilton Town Council</li> <li>• Roy Sims, Mere Town Council</li> </ul>			
2.	<b>Notes of last meeting</b>	The minutes of the previous meeting held on 20/07/2015 were circulated.  <b>Including update on Financial statement</b>	Approved  Remaining budget £3,702.40  Barford Layby – outside bungalows,		

			<p>officially a bus stop however residents cars are often parked here. WC Housing budget unable to be spent on housing works. TD Proposal to complete the works to the layby</p> <p>S Sheppard, Barford St Michael PC stated that the situation has been dreadful and unsightly due to parked cars</p> <p>S. Shepperd – has been on PC agenda for 2.5yrs, PC has done everything they can do, will be setting precept shortly. Stated PC would be happy to make a contribution of some level.</p> <p>T. Deane – Wiltshire Council advise we should ask for 25% contribution. We would ideally ask SS to discuss 25% contribution at next PC meeting.</p> <p>C. Churchill - is it a safety issue?</p> <p>B. Wayman – it is a problem because there is a bus stop in the layby and residents park their cars there so yes it does present a safety issue, large HGVs use the road</p>		
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			<p>J. Green – is there some case to approach housing for reparation for the damage caused by the housing works.</p> <p>S. Shepperd – we did complain at the time but had no response. Changes have been made to the pavement for disabled access however there was no dropped kerb installed.</p> <p>Should there be a contribution from Adult Social care for the dropped kerb?</p> <p>T. Deane – as a CATG issue that has been on agenda for 2 years, hoping for 25% contribution from PC to the £3,500</p> <p>R. Little – West Tisbury – idea is to extend the layby further back towards the give way sign to maximise the layby. If we extend the layby will we not just add to the parking issue?</p> <p>T. Deane it is a pick up point for buses so is a safety issue</p> <p>J. Wharton – do we want a bus clearway painted in the layby to stop people parking?</p> <p>S. Shepperd – no just extend the layby</p>		
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			<p>J. Green, B. Wayman support the proposal in principal but suggests we approach other organisations for a contribution</p> <p>S. Shepperd – parish council meeting next week</p> <p>J. Wharton nothing that is not already on order will be progressed until the new contractor is appointed after the start of the new financial year.</p> <p>Agreed to CATG 75% contribution to costs</p>		
	<b>Ongoing Schemes</b>				
a)	<p>Wylle Road, Berwick Hill (Nadder Valley &amp; East Knoyle)</p> <p>New Passing Places</p>	<p>Designs are being drawn up to carry out some works to the lane to improve access for large HGV's going to Fonthill Estates premises. This is to be funded £5000 from the estate and £5000 from non CATG funding. <b>Update: Work is progressing to allow the Estate to facilitate the works with their own contractors.</b></p>	That the Area Board notes the update	1	JW

b)	Hindon (Nadder Valley & East Knoyle)  Traffic Calming Measures	Various designs were drawn up and CATG agreed to fund first two priorities. These were then amended by the PC. Metrocounts to be carried out before and after. The draft legal order has been sent to the TRO team for processing. The work package for the minor signing and lining on the B3089 has been issued and still waiting a price for the temporary build out on B3089. <b>Update: The TRO received one objection and a report has gone to the Cabinet Member for a decision.</b>	That the Area Board notes the update	1	JW
c)	Tisbury (Tisbury)  20mph implementation	Scheme agreed by CATG. AB approved funding of £3600. PC agreed to fund £400. <b>Update: The TRO received numerous objections and therefore a report is being prepared for the Cabinet Member.</b>	That the Area Board notes the update	1	JW
d)	Broad Chalke (Fovant & Chalke Valley)  20mph implementation	Scheme agreed by CATG. AB approved funding of £6300. PC agreed to fund £700. <b>Update: Legal order to be advertised on 15/10/2015 - 09/11/2015. Has been at least 1 objection so will need to go to cabinet member</b>	That the Area Board notes the update	1	JW

<p>e)</p>	<p>High Street, Fovant (Fovant &amp; Chalke Valley)</p> <p>20pmh assessment</p>	<p>Scheme approved for assessment. AB confirmed funding of £2,500. CATG did not request any contribution from PC. Metrocounts have been ordered to take place in September.</p> <p><b>Update: .The report has been submitted to the Parish Council – a 20mph speed limit is feasible and will cost approximately £3000 to implement.</b></p> <p>W. Holmes, Fovant PC – PC meeting tomorrow to discuss funding as have not seen the road plans etc. Why are Broad Chalke only expected to pay 10%? Based on a decision that Chair made last year?</p> <p>T. Deane, yes probably. Total costs of scheme approximately £3,000 and PC will be expected to pay 25%. WC have no money, the PCs have the capability to pay for community projects</p> <p>Parish Council to discuss at their next meeting and confirm the</p>	<p>That the Area Board notes the update</p>	<p>2</p>	<p>JW</p>
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		contribution to the next CATG meeting.			
f) Page 9	Tollard Royal (Fovant & Chalke Valley)  Request for traffic calming	<p>J. Wharton has confirmed that a build out outside of Spindleberries is not possible due to the lack of forward visibility. Request for design to be completed for a build out at either end of village.</p> <p><b>Update: Parish Council to confirm that they are prepared to make a contribution in the region of 25% for issue to progress.</b></p> <p>Meeting a week today, have already asked the Chair who was shocked at the 25% figure. Cost of exercises in the region of minimum of £25,000 which would make the contribution from each resident £250, which is considerably higher than parishes with more residents.</p> <p>T. Dean – recognise what you are saying in relation to small precept</p>	That the Area Board notes the update	2	JW

g)	<p>Kilmington (Mere)</p> <p>Speeding in village</p>	<p>Proposal for new 40 roundels considered at CATG meeting on 12.1.15. J.Wharton advised that cost would be approximately £2,500. Area Board approved funding on 4.2.15. Parish Council have confirmed 10% contribution. Work order has been raised.</p> <p>G. Jeans – are white lines going to be painted at the same time? J. Wharton –I have asked for this to be completed, however as this was not part of the original order and it might not be possible due to the time constraints and/or traffic management implications therefore as it is a maintenance issue it will need to be reported via the Mywiltshire App not the Area Board issues system.</p>	That the Area Board notes the update	2	JW
h)	<p>Town Centre, Mere (Mere)</p> <p>Various traffic and transport priorities</p>	<p>JW has had a site meeting with the Parish Council to discuss all of the measures and agreed with TC that the most important on the list was the Waiting Restrictions. JW has drafted a proposal which the TC will consider at their meeting on 11.5.15. CATG agreed to progress</p>	That the Area Board notes the update	1	JW

		the scheme based on TC contributing £1500. <b>Update: TC to confirmed the £1500 contribution in writing. Draft order to be prepared and sent to TRO team.</b>			
	Chilmark (Nadder Valley & East Knole)  Repeater review on B3089	JW advised scheme would cost approximately £2500. DB advised roads already programmed for re-surfacing in 2015/16 so may be able to coincide works. Area Board approved funding on 4.2.15. JW confirmed that cost would be £1024 and PC confirmed contribution of £102.40. Update: <b>Works completed JW to raise invoice to PC on receipt of final account, suggest remove from schedule.</b>	That the Area Board notes the update and removes this issue from the list	3	JW

j)	<p>New Road, Zeals (Mere)</p> <p>30mph speed limit requested</p>	<p>Part of the village complies with the requirements for a 30mph however due to the environment it is unlikely that drivers would comply with any sign only limit, therefore an engineering solution would be needed to accompany any reduction in speed limit. JW has produced preliminary designs and estimates which indicate that the scheme would need to be progressed as a substantive bid.</p> <p><b>Update: Met with PC to discuss more detailed proposals and substantive bid process.</b></p> <p>John Brigg Jenny Stokes and David Corbin, Zeals PC made a presentation to support their case for a proposal to reduce the village speed limit.</p> <p>Road looks like a trunk road, PC have tried many times to have this changed.</p> <p>Parking and crossing for school is on the main road opposite the pub and at the entrance to Church Lane.</p>	<p>That the Area Board endorses the substantive bid to Wiltshire Council and will prioritise this issue for the CATG.</p>	1	JW
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Scheme costs would be between £30,000- £50,000 and parish council are looking for support from CATG to back the bid to WC and to bring to top of CATG list and the attention of the Area Board

Need to have plans and bid in place by June 2016.

Why can't you have a 20mph going into a 40mph?

Police have pointed out that it has to be from a 20mph to a 30mph – this may be inaccurate.

T. Deane - Community Speedwatch – does work, has this been carried out through the village?

J. Wharton – traffic speeds are not disobeying the 40mph speed limit

G. Jeans – this will takes years to establish, perhaps could use speed indicators  
The PC have requested this.

J. Wharton speeding is not an issue , the issue is more about the fact that it is a 40mph speed limit through the village rather than a 30mph

Do you have to have traffic calming if you have a 30mph limit? Why not just introduce the 30mph without the extra measures?

No, this road was always designed for 40mph. Department of Transport advice is that the speed that is introduced should be the speed that the majority of the traffic is going to travel at. New estate roads are designed for 20mph rather than 30mph.

S Drinkwater - The substantive bid may not end up costing the CATG anything, as long as the parish council contributes, the 25% would still apply. The CATG could also contribute which would strengthen the bid.

T. Deane – if we have to contribute

		<p>out of CATG budget it does not leave much for the rest of the CATG groups. Recommend that the PC start to put away some money towards a contribution.</p> <p>Brian, West Knoyle PC. Has experience of another authority carrying out similar speed reduction projects without any major engineering to the road at all.</p>			
k)	<p>C368, Main Road through Quidhampton (Wilton &amp; Lower Wyllye Valley)</p> <p>20mph assessment</p>	<p>Scheme approved for assessment. AB confirmed funding of £2,500. CATG did not request any contribution from PC. Metrocounts have been ordered to take place in September. <b>Update: The report has been submitted to the Parish Council – a 20mph speed limit is feasible and will cost approximately £7000 to implement.</b></p> <p><b>Parish Council to discuss at next meeting and come back to the next CATG.</b></p>	That the Area Board notes the update	2	JW

l)	Cuffs Lane, Tisbury (Tisbury)  Parking Issues	JW advised that £300 for yellow lines and £1000 for TRO. TRO advertised on 19.3.15. Objections received. Report signed off by Cabinet member and works have been ordered. <b>Update: Work completed, suggest remove from schedule.</b>	That the Area Board notes the update and removes this issue from the list	N/A	JW
m)	Main road through Quidhampton (Wilton & Lower Wyllye Valley)  Protection for pedestrians	CC met with J. Wharton. Various suggestions were discussed, some required land from Wilton Estate - not supported by PC. J.Wharton provided a minor white lining scheme. Scheme on hold pending 20mph assessment. <b>Update: Suggest close until results of 20mph assessment are known and PC can resubmit if required at the time.</b>  Idea of white lines is to give the impression of making the entrance narrower – to be linked in with 20mph work	That the Area Board notes the update and removes this issue from the list	3	JW
n)	B3089 Whiloughby Hedge (Mere)  Additional markings requested at the junction	J. Wharton advised that best solution to re-refresh existing markings as virtually non-existent. DB advised a ticket has been raised and this will be programmed	That the Area Board notes the update and removes this issue from the list	3	JW



		<p>by BBLP in due course.</p> <p>Ask for Keep Left sign renewal to be taken further by Spencer Drinkwater</p>			
9)	<p>Stourhead (Mere)</p> <p>Sign at junction causing visual obstruction</p>	<p>D. Thomas has sent through drawings to G. Jeans. PC have requested a cardboard mock up. G. Jeans/PC have requested an alternative location for the sign which is not feasible. D. Thomas has requested G. Jeans to provide drawing.</p> <p>G. Jeans – has attended location, it has been agreed that trees will be cut back. The sign is a problem, there are in excess of 4,000 visitors who attend Stourhead. Only needs current signage to be removed and signs indicating Stourhead instated. Detailed report has been submitted by G. Jeans.</p> <p>T. Woolford will speak to D. Thomas about it tomorrow and feedback to G. Jeans.</p>	That the Area Board notes the update	N/A	TW

p)	<p>Chilmark (Nadder Valley &amp; East Knoyle)</p> <p>Cars parking close to bus shelter</p>	<p>PC are not in favour of a formal bus clearway marking and have asked for a white bar marking. JW advised that this is only advisory and would cost approximately £100. <b>Update: Works instructed, awaiting start date from BBLP.</b></p>	<p>That the Area Board notes the update</p>	<p>3</p>	<p>JW</p>
q)	<p>Issue No: 3749</p> <p><a href="http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=3749">http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=3749</a></p> <p>The Turnpike, East Knoyle.</p> <p>Speeding in East Knoyle/new footway</p>	<p>TH advised small hamlet of 7 houses have front doors on A350. JW advised A350 is primary road and heavy goods route. Possibility of an off-road footpath. JW to meet TH to investigate off road footpath when this is no 1 priority for CATG. <b>Update: Not currently a priority for the CATG.</b></p>	<p>That the Area Board notes the update</p>	<p>3</p>	<p>JW</p>
r)	<p>Issue No: 4033</p> <p><a href="http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4033">http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4033</a></p> <p>Bishopstone, New Bus Shelter</p>	<p>New bus shelter requested in layby opposite Meadowview. Parish Council to discuss at next meeting and confirm whether or not the loss of parking is acceptable to residents. <b>Update: Parish Council have decided to wait until the outcome of the bus service is known and will</b></p>	<p>That the Area Board notes the update and removes this issue from the update.</p>		

		<b>resubmit issue in the future if necessary.</b>			
s)	<p>Issue No: 4121</p> <p><a href="http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4121">http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4121</a></p> <p>C12 at junction with Whitlock Rise Request for junction warning signs</p>	<p>Need for warning signs on the C12 at the junction with Whitlock Rise, Bishopstone. Whitlock Rise is a residential street. Visibility for cars emerging from this street is constrained and drivers on the C12 often disregard the 30mph limit. It might help matters to at least have junction warning signs to indicate a potential hazard. <b>Update: This is within the 30mph limit and there is reasonable visibility from the C12. In my opinion a junction warning sign would serve little purpose. Approximate cost would be £250 each (will not happen until new contractors are in place). Alternative would be more appropriate to carry out a metrocount and to establish speeds and introduce CSW.</b></p> <p>JW visited site again this morning and confirmed that a sign on the eastern approach would be appropriate.</p>	<p>That the Area Board approves the allocation of £250 for the warning sign subject to the Parish Council confirming their contribution of 50%.</p>		

		<p>Community speedwatch currently in place, coming out of turning looking to the East, it is difficult to see.</p> <p>£250 for a junction ahead warning sign, Parish council will contribute 50%</p>			
Page 20	<p>Issue No: 4126  <a href="http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4126">http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4126</a></p> <p>Ansty Coombe Lane            Do not follow Satnav sign</p>	<p>A large vehicles got stuck in Ansty Coombe Lane because the driver was following the Sat Nav, concerned they will damage road surface and get stuck preventing access for emergency vehicles. Have spoken to the Parish and they have submitted further issues.</p>	That the Area Board notes the update	3	JW
u)	<p>Issue No: 4120  <a href="http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4120">http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4120</a></p> <p>Stourton Lane, Mere            Speed reduction measures</p>	<p>White lines at the edge of the road to be re-painted and for roundels to be painted on the road. Ideally a speed reduction or a weight limit to discourage HGV's from using this narrow lane. <b>Update: Awaiting further details from the Parish Council as there is already a scheme on order to have roundels put down along this lane. This has been confirmed as</b></p>	That the Area Board notes the update and removes this issue from the list	3	JW

		<b>the same Lane referred to in issue reference (j) therefore should be closed.</b>			
v)	<p>Issue No: 4078  <a href="http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4078">http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4078</a></p> <p>Hindon            Junction of The Dene and High Street</p>	<p>Large vehicles trying to make the turn into The Dene from the High Street are getting it wrong and hitting the wall to 2 Beckford Cottages. This is happening quite frequently. JW advised that the movement of vehicles could possibly be controlled by strategic positioning of some planters but would need to investigate and carry out some modelling to confirm. PC have confirmed that this is a lower priority than the current works that are progressing within Hindon.  <b>Update: Not currently a priority for the CATG.</b></p>	That the Area Board notes the update	3	JW
w)	<p>Issue No: 3995  <a href="http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=3995">http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=3995</a></p> <p>Station Road, Tisbury            Signage to warn high/large vehicles</p>	<p>Additional signage warning large/high lorries as you come out of the village towards the 3 arch bridge. This has been requested by the TSCP. PC confirm that they are in support of this item. <b>Update: This has been passed to the Traffic Management team to investigate.</b></p>	That the Area Board notes the update	3	TM
x)	Issue No: 2864	SS advised that issue in Barford St	That the Area Board approves the	2	JW

	<a href="http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=2864">http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=2864</a>  Tisbury, Barford St Martin and Fovant Car parking in Council owned housing estates	Martin raised 2 years ago. Housing have confirmed that money from housing cannot be used to create parking on highway land. <b>Update: Cost of layby is in the region of £3500, is this to be funded from CATG budget or closed. See above for discussion.</b>	allocation of £3500 for the extension to the layby subject to the Parish Council confirming their contribution of 25%.		
y)	Issue No: 4170 <a href="http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4170">http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4170</a>  Quidhampton – Netherhampton New shared user path	Cllr Peter Edge is preparing a design and estimate for a new shared cycleway/footway from Quidhampton to Netherhampton along the A3094. Possible substantive bid for 2016/17. Quidhampton and Netherhampton PC support the idea but have not committed to providing any funding.  Sally Armitage Netherhampton PC, not has any details officially about this issue. Don't know where the money is coming from.  J. Green – an estimate has been given by Graham Axtell for approx. £70,000	That the Area Board notes the update	N/A	PE
z)	Issue No: 3688	CP advised more of an issue in	That the Area Board notes the update	N/A	Wilton Town

	<p><a href="http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=3688">http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=3688</a></p> <p>A30 Minster Street Changes to make pedestrian crossing more visible</p>	<p>summer with visitors. Need to consider impact of new Wilton Hill development as may change the location that people want to cross. AD suggested that an unofficial count is carried out first. PE requested criteria for counts is shared. JW sent information to TC on 14.5.15. <b>Update: The Town Council has completed the count and will feedback with results in due course.</b></p>			<p>Council</p>
<p>aa)</p>	<p>Issue No: 4206 <a href="http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4206">http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4206</a></p> <p>A30 - on blind bend going through Compton Chamberlayne</p> <p><b>Speeding on the A30 through Compton Chamberlayne particularly around a blind bend. The residents of the cottages</b></p>	<p><b>Update: Passed to Compton Chamberlayne Parish Council to see if they support these views. If they do a metro count will be carried out that will determine the speed and volume of traffic.</b></p> <p>Only 10 houses on the A30, there is a blind bend on the road which does not slow down the traffic, no speed limit on this part of A30 and is a dangerous bend. No restriction on overtaking on this corner. PC requesting metro count on this road and expert advice on</p>	<p>That the Area Board notes the update</p>	<p>3</p>	<p>JW</p>

	<p><b>find it increasingly difficult to enter and exit their parking areas immediately in front of the cottages. This is especially true of Turnpike Cottage which is situated on the blind bend. Any strips should be placed 50 yards West of The Gatehouse which is situated on the North edge of the A30. Approximate GRID 031293 that is the point that the cars at at their most dangerous speed as they have not slowed down for the bend. In addition surprisingly the central white lines indicate that one can overtake at that point - on a blind bend - why are there not 2 solid no-overtaking lines. Speed limit if possible. No overtaking central lines through the village. At the very least white</b></p>	<p>how to calm the traffic at this point on the highway.</p> <p>It can be put on the programme for SID. It will be put forward on the agenda</p>			
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	<p><b>gates on side of the A30 at the entrance to the village from both directions - these tend to work even without speed restrictions.</b></p>				
bb)	<p>Issue No: 4192  <a href="http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4192">http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=4192</a></p> <p>Seagrim Road, Wilton            Request for bus shelter</p>	<p>Issue e-mailed to Wilton Town Council regarding Bus Shelter required, for them to consider funding and backing scheme            Bus shelter required as there is currently not one in place.</p> <p>Garages that were at the location have been demolished.</p> <p>Town Council have confirmed that they agree with the request and will fund this externally from the CATG process.</p>	<p>That the Area Board notes the update and removes this issue from the list</p>	N/A	JW
cc)	<p>Issue No: 2152  <a href="http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=2152">http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=2152</a></p> <p>Ugford Village            Request to provide village gateway</p>	<p>1/06/2015 Following Area Board meeting on 3.6.15, Highways officers have been asked to provide clarity on whether a roundel will be added to the gateway and when this will happen.</p> <p>Update: An order has been raised for the roundel to be implemented</p>	<p>That the Area Board notes the update</p>	3	JW

		and this will be programmed by BBLP.			
dd)	<p>Issue No: 3196  <a href="http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=3196">http://services.wiltshire.gov.uk/Areaboard/get_areaboard_issue.php?id=3196</a></p> <p>Butlers Lane, Semley            Request for Road name sign either end of Butlers Lane Semley Just off A350</p>	<p>10/09/2015 Street Scene chased for update on this issue</p> <p>Street name plates are low in priority.</p> <p>T. Deane if they are down on the list should the parishes take over?</p> <p>T. Woolford – if the PC are prepared to fund the costs for replacement of street name plates. Please could this issue be fed back to all PCs that they wish for signs to be renewed they can contact Tim Woolford.</p> <p>Also please remind householders to ensure that house names are clearly displayed so emergency services can identify properties</p> <p>A straightforward replacement for a damaged or missing sign– where do we stand on this.</p> <p>T. Deane – if PCs would like</p>	That the Area Board notes the update	N/A	TW

		<p>replacement then they need to fund and request replacement via Tim Woolford.</p> <p>C. Churchill – can parish just repaint faded signs?</p> <p>T. Woolford – Yes</p> <p>What is the rough cost for a street name plate?</p> <p>T. Woolford - Approx £70-£100. Signage needs to confirm to standard</p> <p>Council house street signs – housing are responsible for this and pressure should be applied to Housing for replacements How long would we have to wait for replacement street nameplates, if PCs are funding for them?</p> <p>T. Woolford – will find out and feedback to the CATG</p> <p>In Fovant there is an issue about having better signage for the post office, have signs that we need to</p>			
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		<p>move, will WC pay for re-siting?</p> <p>T. Woolford - No, we would need to advise on the process of relocation but would not pay for the relocation. Could ask the contractor to provide a quote for re-siting</p> <p>Is there any scope of getting an indicative menu for costs for this type of work?</p> <p>J. Wharton – a link to the website was sent out via the last meeting however the costs are likely to increase by at least 50%.</p> <p>T. Deane – an e-mail regarding precepts was sent to all clerks, there is a difference in precepts. The downside of not increasing precept is that they will not be able to contribute to anything which benefits the community.</p> <p>Please bear in mind that the direction is towards self help at PC level.</p>			
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4	<b>New issues submitted to CATG</b>				
a)	<p>None via issues site</p> <p>Issue raised regarding need for 4 dropped kerbs in Fovant.</p> <p>JG – are there funds available for refreshing road markings is there a routine programme?</p> <p>Shaftesbury road at A30, issue with pavement meaning pedestrians have to work on the road due to scaffolding</p>	<p>T. Woolford – can look at installing dropped kerbs but will need to look at it long term and if it is best use of funds to install a dropped kerb.</p> <p>T. Woolford – lines are monitored regularly when work is done and if remarking is identified as needing to be done, it would be 75% wear to call for refresh of line markings</p> <p>T. Woolford – this is a licensed scaffold, which has been assessed. An application has been received for scaffolding which has been approved, there is no time limit on the length it can be there.</p>	T. Woolford to look into the dropped kerb issue in Fovant	N/A	TW
5.	<b>Other agenda items</b>				
a)	<p>Councillors Briefing on the Protocol for Dealing with Freight Management Requests (Briefing Note No. 250)</p> <p><b>Questions:</b></p> <p><i>Does this mean that only 2 request per year will be looked at?</i></p> <p>S. Drinkwater – Yes</p>	<p>That the Area Board notes the update.</p> <p>SD will attend a future meeting to brief the CATG on what requests are a priority.</p>			

<p><i>If we are being asked to suggest schemes and the CATG request 2, would this not bump the request up the list?</i></p> <p>S. Drinkwater – if your 2 are the top 2 and you request them and they are the top 2 in the county then they will be actioned.</p> <p><i>Dinton – if PC have withdrawn request would it mean that it is still on the list?</i></p> <p>S. Drinkwater – it would need a request from one PC but may concern more than one PC</p> <p>Request if for parishes to look at perceived freight problems and contact S. Drinkwater who will then bring back to CATG meeting.</p> <p>If parish councils have been contacted for response to existing then please respond if it is a new issue then needs to be raised via the normal issues system.</p> <p><i>JG what role does WC have in identifying where weight restrictions should be and the issue with SatNavs where vehicles ignore the weight restrictions?</i></p> <p>S. Drinkwater – some Councillors are going to speak about SatNavs regarding specialised lorry SatNavs. SatNavs are a problem on the whole. Work is being done nationally to get something done about this issue.</p> <p><b>Copies of the presentation will be circulated with the meeting notes.</b></p>			
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	<p><i>West Knoyle - Query of Atkins decision of resurfacing work being carried out without consulting the parish council?</i></p> <p>T. Woolford – there are a number of criteria taken into consideration when resurfacing a road is due to be carried out. Decision is made by WC and not Atkins</p> <p><i>Why doesn't WC consult with the PC? 2 roads which have been resurfaced are side roads and not used whereas the main road is in a bad state of repair and this was not resurfaced, the PC was not approached about roads needing resurfacing</i></p> <p>T. Woolford – all PCs are written to regarding resurfacing works being carried out. If you have a particular concern please forward on through the MyWiltshire App. We don't resurface roads lightly and there would be a reason why this road was resurfaced.</p> <p>For major resurfacing schemes notification is sent out to parishes to advise when future work is being carried out and parish councils are also asked to submit ideas for other resurfacing schemes.</p> <p>Have the 4 drains on the corner of the Wilton road been done?</p> <p>T. Woolford one has been completed but because of the volume of traffic on this road, the remaining work will be carried out in the night.</p> <p>Flooding is defined as imminent risk to a property – a house and not a shed or garage. These will take priority over other</p>			
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	standing issues. T. Deane from the community area, please keep the pressure up.				
6.		<b>Date of Next Meeting</b>			
	9 March 2016, 2-4pm, Dinton Village Hall	Agreed			



## West Wiltshire Community Area Transport Group: 2 November 2015

Notes Prepared by: Karen Wheller, Corporate Office

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**Present:** Cllr Tony Deane, Cllr Jose Green, Cllr George Jeans, Cllr Bridget Wayman, William Holmes (Fovant Parish Council), John Wigg (Zeals Parish Council), Phil Matthew (Wilton Town Council), Sheila Shepperd (Barford St Martin Parish Council), Robin Garran (Alveston Parish Council), Richard Mitchell (Tollard Royal Parish Council), Nicky Jones (Fovant Parish Council), Roger Little (West Tisbury Parish Council), Claire Churchill, Sally Armitage (Netherhampton Parish Council), Tim Woolford (Client Area Manager, South, Local Highways, Wiltshire Council), Spencer Drinkwater (Principal Transport Planner), Lisa Moore (Democratic Support Officer), Julie Wharton (Transport Engineer) and Karen Wheller (Business Support Officer)

### Environmental & Community Implications

1.
  - 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to South West Wiltshire Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, South West Wiltshire Area Board will have a remaining Highways funding balance of **£827.40**

### 3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

### 4. HR Implications

- 4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**

**South West Wiltshire CATG**

FINANCIAL SUMMARY

**BUDGET 2015-16**

£17,079.00 CATG ALLOCATION 2015-16

£23,079.00 2014-15 underspend

**Contributions**

£50.00 Zeals for Lining  
 £100.00 Tisbury (Monmouth Hill)  
 £750.00 Hindon PC (Traffic management measures)  
 £102.40 Chilmark PC (Speed limit sign review)  
 £500.00 Barford St Martin  
 £2,500.00 Wilton TC for Market Place signals  
 £1,500.00 Wilton TC for South Street gateway  
 £400.00 Tisbury PC for 20mph implementation  
 £250.00 Kilmington PC for Speed limit review  
 £700.00 Broadchalke PC for 20mph limit  
 £1,500.00 Mere TC for waiting restrictions  
 £875.00 Barford St Martin PC (For layby extension)  
 £62.50 Bishoptone PC (Whitlock Rise Warning sign)

**Invoice sent**

**Invoice sent**

Works not completed yet so no invoice not sent

Works not completed yet so no invoice not sent

**Invoice sent**

**Invoice sent**

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**Total Budget 2015-16**

**£49,385.40**

**Commitments from 2014-15**

Contribution for Salt Spreaders £4,510.00 Estimate  
 Speed limit implementation on the C12 £3,000.00 Estimate  
 Zeals Westfield Estate dropped kerbs £750.00 Estimate  
 Zeals road markings £500.00 Actual  
 Tisbury Waiting Restrictions £500.00 Estimate  
 Barford St Martin White Picket Fences £5,524.00 Actual  
 Bramley Hill, Mere £1,000.00 Actual  
 Hindon traffic management measures £7,500.00 Estimate  
 Chilmark Speed limit signing review £1,024.00 Estimate

**2015-16 schemes**

Tisbury 20mph speed limit implementation £4,000.00 Estimate  
 Kilmington Speed limit signing review £2,500.00 Estimate  
 2015-2016 20mph speed restriction assessments £5,000.00 Actual  
 Broad Chalke 20mph Implementation £7,000 Estimate  
 Mere Waiting Restrictions £2,000 Estimate  
 Barford St Martin - Extend Lay-by £3,500 Estimate  
 Whitlock Rise - Junction Warning Sign £250 Estimate

Total 2015-16 **£48,558.00**

Remaining Budget 2015-16 **£827.40**

**Possible schemes**

Fovant 20mph Implementation £3,000  
 Quidhampton 20mph Implementation £7,000

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# Protocol for Dealing with Freight Management Requests

November 2015

# Wiltshire Freight Strategy

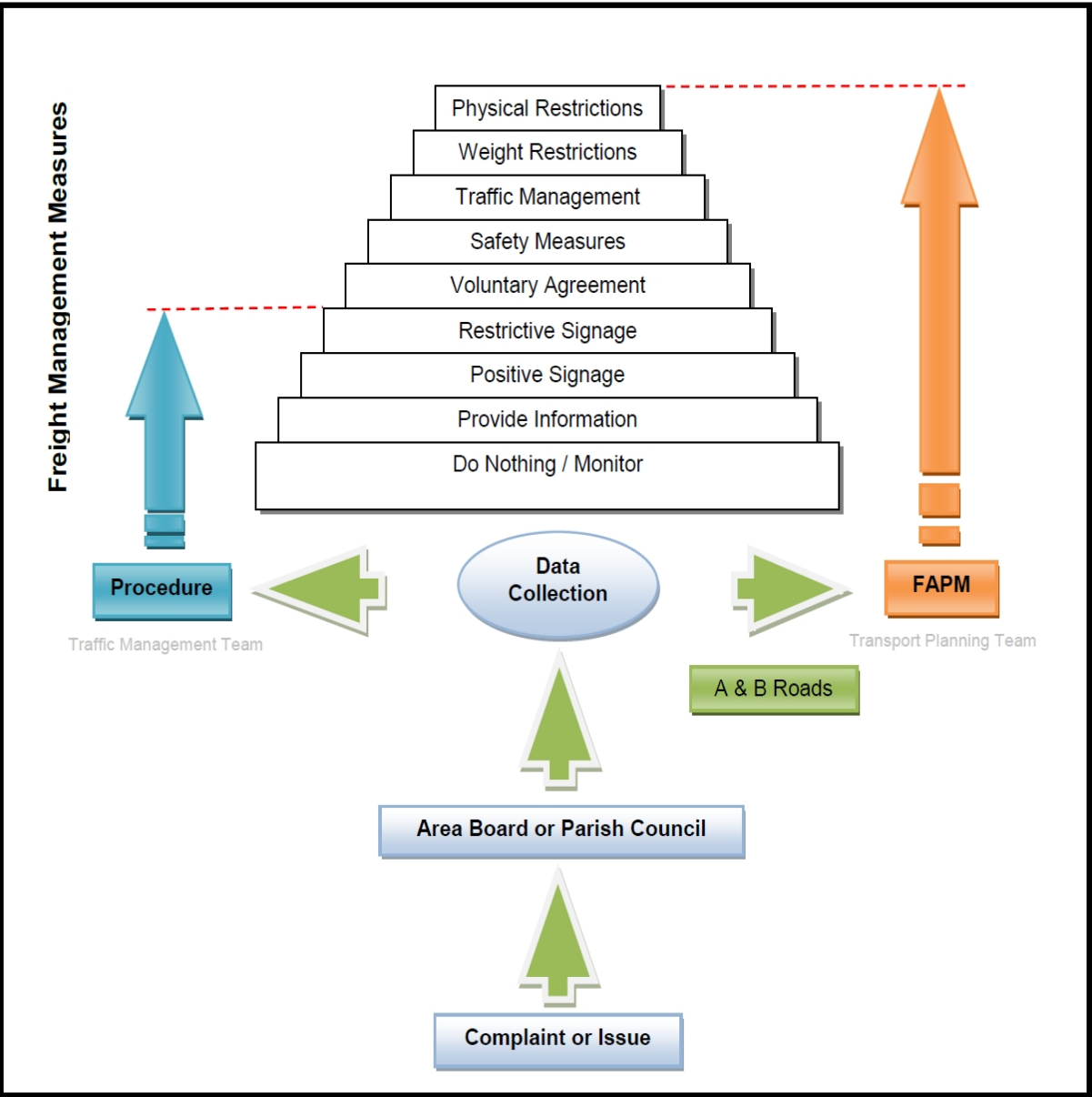
Page 38  
A key element is a network of advisory HGV routes comprising:

- **Strategic** - roads for long-distance journeys
- **Local** - roads for local journeys (routes open to lorry traffic but long-distance movements not encouraged)
- **Access** - roads for access only (through traffic not advised or encouraged)

# Dealing with requests for freight management

The Council receives numerous complaints about freight and requests for weight limits

- Requests on 'A' and 'B' class roads are assessed using the Freight Assessment and Priority Mechanism (FAPM)
- Requests on 'C' and unclassified roads are assessed for the introduction of small scale interventions, such as localised advisory signing or unsuitable for HGV signing





# Freight Assessment and Appraisal Mechanism (FAPM) – Part 1

Part 1 looks at the local circumstances that may contribute to the use of road by HGVs:-

Page 4/1

- **Policy reasons** – Status of the route
- **Operational reasons** – the need for HGV access
- **Existing freight management measures**
- **Diversionsary routes**
- **Development requirements**

# Freight Assessment and Appraisal Mechanism (FAPM) – Part 2

Part 2 scores the legitimate freight issues against the following characteristics:-

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- **HGV Flow Composition** (no and proportion of HGVs)
- **Safety** (accidents, speeds and pavement availability)
- **Community Characteristics** (No of frontage properties, proximity to services, road narrowings and routes in areas of special interest such as AONBs)
- **Road Characteristics** (road classification and physical nature of the route)

# Freight Management Protocol

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- Requests to be endorsed by relevant local council
- CATG to prioritise their top two requests
- The priority freight requests are then assessed by officers using the FAPM
- The top 2 priority requests across the county are then investigated to determine the appropriate solution

# Freight Management Requests in the Mere/Tisbury/Wilton Community Areas

- C12 Stratford Tony Road
- C277 Teffont Magna
- C12 Bishopstone
- B3089 Dinton
- B3081 Tollard Royal
- A30 Brook Hill, Donhead St. Andrew
- A30 Shaftesbury Road, Wilton
- C320 Stratford Tony towards Salisbury Racecourse/A3094
- C295 Donhead Hollow near Ludwell
- Dennis Lane, Ludwell

# Questions

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● Any questions

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